

North Valleys High School



Speech and Debate Handbook

2010 – 2011

<http://4n6.mrwaddell.net>

Coaching Staff

Glenn Waddell, Jr. - Head Coach
J.P. DeChambeau – Assistant Coach

NVHS Forensics Expectations

- When people see you perform or debate, they should believe that they have seen a unique and personal performance.
- When people observe you as an audience member, they will see someone who is attentive, receptive, supportive and respectful.
- When people see you outside of rounds, they should be impressed with your politeness, sincerity and friendliness.
- When people see you at awards, they should admire the way you behave and handle the results – no matter what they are – with grace, dignity and courtesy.
- North Valleys High School should be the team others want to emulate.

NVHS Philosophy Statement

Participation in competitive speech is a means, not an end. Trophies and higher scores are not themselves important, but what they represent is vitally important. There is an emphasis on competition, not because winning is everything, but because it creates in a person these attributes: the desire to excel, a respect for hard work, an appreciation of the contribution of others to your improvement, and an increase in self-confidence.

Students who take forensics seriously almost always grow as a speaker, performer, and person. They realize that it is who they are that is important and not how many trophies they have accumulated.

Students learn to believe in the power of the spoken word and to understand those who possess this power have the ability to lead others and to accomplish personal goals. To harness the power of the spoken word you must:

- Recognize that you are speaking to a group of people, not for yourself. Write, perform, create, and think with this in mind.
- Realize the fact that only you are responsible for your performance. Do not allow yourself to get caught up in excuses.
- Remember you have ownership of your events. Each performance is something you craft and produce.

Forensics participation can provide you with this power, but only if you accept its challenges. You must learn to manage time and utilize it wisely. Accept feedback gratefully and understand constructive criticism is not personal criticism. Accept the challenge to create something you own that others enjoy. Believe you can gain power through the spoken word and forensics participation will teach you skills that you can apply in every communication situation you encounter. Believe that you can accomplish great things. Enjoy the process, enjoy the participation, and you will enjoy the success that comes through personal, professional and social growth.

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Welcome letter

Team Policies

National Forensic League

The NVHS Speech & Debate program is an active participant in the National Forensic League (NFL) and the Sagebrush League of Northern Nevada. The NFL is the nation's oldest and largest debate and speech honor society. Since its founding in 1925, it has enrolled over 1 million members in all 50 states. As an organization, the NFL embraces diversity, interconnection, and visionary leadership. The NFL empowers students to become effective communicators, ethical individuals, critical thinkers, and leaders in a democratic society. Membership in the NFL places an individual in the company of some of our nation's greatest authors, actors, CEO's, and presidents, just to name a few.

Membership in the NFL is required for students who wish to letter in Debate/Forensics, serve as an officer, be nominated for a team award, or compete at either the District or National Tournament. To earn membership, an individual must earn 25 NFL points of which at least 15 must be competition points. Once the 25 points are earned, the individual automatically becomes a member of the NFL and must pay a onetime \$15 lifetime membership fee. If an individual does not wish to become a member, it is their responsibility to inform the coaching staff in writing of that decision prior to earning 25 points. It should be mentioned that it is possible to earn 25 points at a single tournament. If the coaching staff is not informed otherwise, they will enter points for all team members. Students whose families have financial concerns are encouraged to discuss those concerns with the coaching staff.

Fees, Fundraising & Travel

The NVHS Speech & Debate team is concerned about the financial cost of competition to its members. To that end, we will try to limit the fees to be passed on to the competitor to the \$15.00 one time membership fee in the NFL upon reaching 25 points. In addition, it will be the student's choice to purchase team t-shirts or team logo wear. If the team does create logo wear, it will be sold at cost to the student competitors.

However, it does cost the team money for National dues, League dues, and a flat fee and per person fee for each tournament. Fundraising is an absolutely essential element of having a successful team. Each member of the team will be required to participate in NVHS Booster fundraising efforts. In addition, parents are asked and encouraged to participate.

Travel to and from meets is also the responsibility of the student and parents. The Washoe County School District and North Valleys High School does not provide transportation for the Speech & Debate team. Therefore, carpooling, sharing rides, and good communication is required to allow all competitors to make it to the meets on time. The meets can be as far away as Fernley and Douglas High Schools. The school district has provided transportation to the Elko meet in the past; however they are under no obligation to do so in the future.

Finally, there are two invitational meets we are generally invited to each year. The Berkeley Invitational Tournament that takes place over Presidents Day Weekend in February and the Santa Clara Invitational in Santa Clara, CA. The team does not budget for attendance at these tournaments at this time, but if there is interest we can do extra fundraising to attend.

Academic Eligibility

A student whose grade drops below a 2.0 GPA or shows questionable academic judgment will be placed on academic probation from competition by the coaching staff. In addition, no student will be allowed to compete with if they have an "F" in any class. Academic success must be a top priority of every member of the team.

Citizenship

As a member of the NVHS Speech & Debate Team students are constantly held up as public representatives of not only the school but the team. Team members are expected to take actions that will represent their school and team in nothing but a positive manner. To this end, the NVHS Speech & Debate Team Citizenship Policy is in force at all times, not just during team events.

Academic Letter

All team members have the opportunity to letter in Forensics by meeting the following guidelines:

1. To earn his or her first letter a team member must compete in five tournaments during the September to April season and advance or place once. Additionally, membership in the NFL must be achieved (25 points is required).
2. To earn subsequent letters a team member must compete in five tournaments during the September to April season and advance or place once. Additionally, the team member must have earned an advanced NFL degree.
3. Team members will consistently follow the team policies and expectations.

Letters will be awarded at the end of the year, either at the annual team banquet or the Academic Awards Night.

Team Awards

Each year, the coaching staff may award four outstanding students for their efforts during their time on the team at NVHS. These awards are based on a variety of factors including, but not limited to:

1. NFL Points Earned (both career and during the current year)
2. Tournaments Attended
3. Leadership Role in the Team
4. Adherence to Team Policies and Expectations (both in spirit and letter)
5. Representation of the NFL Code of Honor

The suggested awards are as follows:

- Novice Team Member of the Year
- Debate Competitor of the Year
- Individual Event Competitor of the Year
- Outstanding Overall Team Member of the Year

Team members receiving these awards will be recognized at the annual Team Banquet.

Individual Event Abbreviated Descriptions

Dramatic Interpretation (DI): 10 minutes, memorized, must be **published** (cannot be written by the competitor). This is a single person event in which the competitor performs a serious work for the audience. Monologues may be used, but pieces with more than one character usually final more often.

Humorous Interpretation (HI): 10 minutes, memorized, must be **published** (cannot be written by the competitor). This is a single person event in which the competitor performs a humorous work for the audience. Monologues may be used, but pieces with more than one character usually final more often.

Dual Interpretation (DUO): 10 minutes, memorized, must be **published** (cannot be written by the competitors). This is a two person event. Materials may be humorous, dramatic, or a mixture of both. The competitors may not touch or look at each other, and **limited movement** is allowed. This means no running around, jumping around the room, kneeling, etc. Imagine you are (each) in a hula-hoop.

Expository (Expos): 8 minutes, memorized, written by the competitor. A speech designed to inform. You are required to have visual aides (at least 3, but no more than 8) that must supplement your speech. Past topics include Diamonds, The Seven Wonders of the World, Jellybeans, Castles, Monopoly, Palm Reading, etc.

Extemporaneous (US and Foreign): 7 minutes, impromptu, 30 minutes prep time. Limited notes are allowed for novice competitors, however, if you are competing in senior or open 'division', notes are not allowed. Topics are based on current events from the past 3 months. The competitor will have three topic options on which to present a speech. US Extemp will cover topics dealing with the US; Foreign will cover topics concerning anything outside the US. Newspapers, magazines, and other reliable news sources may be used during preparation, but contestants may not confer with any other people. Competitors will compile a file of information to refer to during their 30 minute prep period.

Original Oratory (OO): 10 minutes, memorized, written by the competitor. A speech designed to persuade. No visual aids are allowed. An original approach to the topic is likely to be more competitive. A copy of this speech and a bibliography must accompany the competitor to tournaments.

Poetry Reading: 8 minutes, read from a script with memorized introduction and transitions. Contestants read at least 3 poems **related to a central theme**. One of these poems may be your own. The poems must be at least 8 lines long, or a section of a longer poem. Each poem should be appropriately introduced (this part is memorized). Frequent references to the script must be made, but memorization of some passages may occur (this means: even if you have it memorized, pretend to be reading!) Limited gestures are permitted, but bear in mind you will be holding a small black binder in one hand.

Prose Reading: 8 minutes, read from a script with memorized introduction and transitions. Contestants read from a *single* source identified as prose (i.e. a book, short story, or essay). The piece should be appropriately introduced (this part is memorized). Frequent references to the script must be made, but memorization of some passages may occur (this means: even if you have it memorized, pretend to be reading!) Limited gestures are permitted, but bear in mind you will be holding a small black binder in one hand.

Impromptu: 5 minutes, unprepared. The competitor is given 30 seconds to choose his topic and begin speaking. These speeches should begin with a clear roadmap – tell the audience what you are going to talk about. Then, talk about it – usually you want to have 3 main “points”. Then finish your speech by reviewing what you have gone over (say what you’re *going* to say, say it, then say what you *said*).

Debate Abbreviated Descriptions

Lincoln Douglas Debate (Value Debate): One person, topics change every 2 months. Competitors prepare at least two cases (one *for* the resolution, one *against*) and are informed at the start of debate which side they will be arguing, so competitors must be familiar with both cases. You may refer to – and sometimes *read* – your prepared case.

Public Forum Debate: 2 people, topics change every 2 months. Teams prepare at least two cases (one *for* the resolution, one *against*) and are informed at the start of debate which side they will be arguing, so teams must be familiar with both cases. Topics come from media or controversial issues in the news.

Policy Debate: 2 people, topics change once a year at the end of the season prior. Teams prepare at least two cases (one *for* the resolution, one *against*) and are informed at the start of debate which side they will be arguing, so teams must be familiar with both cases. This style of debate requires significant research and compilation of data.

Student Congress: Student Congress is a form of high school debate and a National Forensic League event. In Student Congress, high school students imitate the United States Congress by debating bills and resolutions. Students get together and discuss relevant bills and resolutions that are presented by the people in the congress. Competitors choose to debate on the affirmative or the negative.

2010 – 2011 Competition Schedule

September	17 – 18	Churchill HS (Fallon) (A)
October	22 – 23	Carson Valley MS (B)
November	19 – 20	Reno (A)
December	? – ?	Santa Clara Invitational
January	7 – 8	Douglas HS (B)
February	2 – 4	TBA (A)
February	18 – 19	Berkeley Invitational
March	11 – 12	Spring Creek (B) Final League Meet
March	18 – 19	Virgin Valley HS (State)
April	5 – 9	Manogue HS (Districts)

A Panel Events

- Expository speaking
- Dramatic interpretation
- US Extemp
- Duo interpretation
- Storytelling

Regular Tournaments Events Schedule

B Panel Events

- Original oratory
- Prose or poetry interpretation
- Humorous interpretation
- Impromptu speaking
- Foreign Extemp

All times on this schedule are suggestions ONLY. Times can shift around as needed, earlier or later as the competition moves forward.

For State and Districts times, please see the team's website, <http://4n6.mrwaddell.net>

Friday – Individual Events

- ✓ 3:00 : Extemp Prep Begins
- ✓ 3:30 : I.E. Round I
- ✓ 4:30 : Extemp Prep Begins
- ✓ 5:00 : I.E. Round II
- ✓ 6:15 : I.E. Round III
- ✓ 7:30 : I.E. Finals

Saturday – Debate Events

- ✓ 8:30 : Debate Round I
- ✓ 9:00 : Student Congress Begins (roll call / discussion)
- ✓ 10:30 : Debate Round II / Congress
- ✓ 12:30 : Debate Round III
- ✓ 2:30 : Debate Round IV
- ✓ 5:00 : I.E. Awards
- ✓ 6:30 : Debate Semi Finals
- ✓ 8:00 : Debate Finals
- ✓ 9:30 : Debate / Congress Awards

Forms:

NVHS FORENSICS

Information Sheet

Student Name _____ Grade 9 10 11 12

Student Email Address _____ (Please write legibly)

Student Home Phone _____

Student Cell Phone _____

Parent's / Guardians Full Names

Mother's Email

Dad's Email

Mailing Address

Street Name

City, State, Zip Code

Mother's work ph. _____ Father's work ph. _____

Mother's Cell ph. _____ Father's Cell ph. _____

Please Fill out the Following:

I think I am interested in the following debate area: LD Policy Congress

I think I am interested in the following speech area(s): DI HI OO PP EXT DUO
(Circle No More Than Two)

Other Activities, Organizations, Jobs, Etc. Which I am Involved In:

SPEECH TOURNAMENT & PARTICIPATION GUIDELINES

In addition to the rules governing student conduct in the NVHS discipline guidelines, students who are members of the NVHS speech team are expected to follow these rules and guidelines.

1. Students are not allowed to leave the grounds of the host school without permission from the sponsor or an accompanying adult. If they do, they may not be allowed to enter the next tournament.
2. A student may not leave the tournament with anyone other than his or her own parent, guardian or coach. A parental permission slip must be on file with Mr. Waddell prior to a student being picked up by his/her parent or guardian. Your parent must come to the location and make contact with a sponsor before taking you from the tournament as well.
3. Students are expected to behave as young ladies and young gentlemen when they are representing NVHS on a speech trip. Loud, obnoxious behavior may be punishable by not being allowed to attend the next tournament or a suitable punishment determined by the sponsor.
4. For out of town trips: Students will be in their rooms at the assigned curfew time. Any student out of his or her room after curfew may be subject to, but not limited to the following disciplinary action:
 - A. Disqualifying that student from participating in the rest of the tournament or tagging the student as non-advancing if disqualification creates a hardship for the host school.
 - B. At the earliest convenient time the student will be sent home either by calling the parents/guardians to come get the student or at the parents expense.
 - C. The student will not be allowed to attend the next tournament.
5. Students are not allowed to be in a room with members of the opposite sex from another team unless a sponsoring adult is present. Students are not allowed to be in a room with members of the opposite sex from their own team unless the sponsor has given approval.
6. A non-school trip (anytime other than a school trip) violation of the drug and alcohol policy of NVHS may result in the student being suspended from additional tournaments, at the discretion of the coach and the student's parents or guardians.

I have read and understand the above rules and agree to abide by them as well as the district rules governing student behavior.

Student Competitor

Parent / Guardian

Date

Date

**WASHOE COUNTY SCHOOL DISTRICT
FIELD/ACTIVITY TRIP REQUEST FORM
THIS FORM MUST BE COMPLETED FOR ALL TRIPS**

Trip Day(s) and Date(s) _____

Include day(s) of the week and date(s). If an overnight trip, completion of "Overnight Field/Activity Trip Supplemental Form is required.

School _____
Group (Grade) _____
Destinations(s) _____

(Must include all planned destinations and stops)

TYPE OF TRANSPORTATION REQUESTED

(Mark with an "X")

SCHOOL BUS _____
CHARTER BUS _____
RENTAL VAN _____
PRIVATE VEHICLES _____

ALL "IN TOWN" TRIPS MUST BE SCHEDULED BETWEEN 9:15A.M. AND 1:45 P.M.

Depart (School) _____
Return (School) _____

Number of:
Students _____ Teachers/Advisors _____
Other Adults _____ Wheelchairs _____
TOTAL # OF PASSENGERS _____

Requesting Person _____

(PLEASE PRINT)

Consent Form on File Yes _____ No _____

Principal/Department _____

(Signature)

School/Department Responsible for Payment

SPECIAL INSTRUCTIONS FOR TRANSPORTATION DEPARTMENT:

TRANSPORTATION USE ONLY

Estimated Cost of Trip _____
Total # of Passengers _____
Total # of Buses _____ Regular
Total # of Buses _____ Special

Approved _____
Transportation Department

AMOUNT PAID \$ _____

CHECK # _____

DATE RECEIVED _____

ADVANCE NOTICE REQUIRED: THREE (3) WEEKS PRIOR FOR ONE-DAY TRIPS; SIX (6) WEEKS PRIOR FOR OVERNIGHT TRIPS.

CHECK LIST

- Field Trip/Activity Trip Request form with lesson plans submitted to and signed by principal.
- Arrangements made with intended place of visitation.
- Required number of chaperones.
- Procedures specific to requesting special education funding completed.
- If District transportation used, form submitted 3 weeks prior for one-day trip and 6 weeks prior for overnight trip.
- If District vehicle (non-bus), personally-owned, or rented vehicles used, "Annual Request to Transport Students" form, ten-year DMV printout and current proof of auto insurance submitted to Transportation.
- "Field and Activity Trip Permission/Release Form" completed and on file for each student.
- If overnight trip, submitted to and approved by Senior Director.

WCSD TRANSPORTATION DEPARTMENT
OVERNIGHT FIELD/ACTIVITY TRIP SUPPLEMENTAL FORM

THIS FORM MUST HAVE THE FIELD/ACTIVITY TRIP REQUEST FORM ATTACHED.

ALL REQUESTS MUST COMPLY WITH THE REGULATIONS REGARDING OVERNIGHT TRIPS AS SHOWN IN THE FIELD & ACTIVITY TRIP HANDBOOK.

1. ALL REQUESTS MUST BE TYPED WHEN SUBMITTED OR THEY WILL BE RETURNED FOR CORRECTION
2. ALL REQUESTS MUST BE SUBMITTED TO RESPONSIBLE SENIOR DIRECTOR FOR APPROVAL BEFORE SENDING TO TRANSPORTION
2. FORMS MUST BE SUBMITTED TO TRANSPORTATION AT LEAST **SIX (6) WEEKS** IN ADVANCE OF THE TRIP DATE.
3. ALL TRIPS MUST BE PAID FOR AT LEAST **THREE (3) WEEKS** BEFORE THE TRIP DATE.

TRIP DAYS & DATES _____

SCHOOL _____

GRADE/GROUP _____

DESTINATION _____

- # OF DISTRICT EMPLOYEES _____
- STUDENT TO CHAPERONE RATIO _____
- CONSENT FORMS ON FILE – YES / NO
- LESSON PLAN SUBMITTED TO PRINCIPAL FOR UNLISTED TRIPS – YES / NO
- PURPOSE OF TRIP _____
- SPECIAL REQUIREMENTS _____

- SUBSTITUTE TEACHER REQUESTED? YES / NO
- PER DIEM REQUESTED? YES / NO
- MILEAGE REQUESTED? YES / NO
- MEAL PROVIDED FOR DRIVER? YES / NO
- SLEEPING ACCOMMODATIONS PROVIDED FOR DRIVER? YES / NO

PRIVATE VEHICLES

- PRIVATE VEHICLES USED? YES / NO **(NO PRIVATE VEHICLES ON OUT-OF-STATE TRIPS)**
 - A. DMV CHECK APPROVED? YES/NO (TRANSPORTATION WILL NEED AT LEAST 3 WEEKS TO PROCESS)
 - B. COPY OF INSURANCE BINDER ON FILE? YES / NO
 - C. ANNUAL REQUEST TO TRANSPORT STUDENTS FORM COMPLETED? YES/ NO

I CONFIRM ALL FORMS HAVE BEEN PROPERLY COMPLETED AND MEET WCSD GUIDELINES.

APPROVED: PRINCIPAL _____

APPROVED: TRANSPORTATION DEPARTMENT _____ DATE _____

APPROVED: SENIOR DIRECTOR _____ DATE _____

White/yellow/pink to Trans.

DATE RECEIVED _____

**WASHOE COUNTY SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT
ANNUAL REQUEST TO TRANSPORT STUDENTS**

Approval must be granted each year to all drivers who transport students (other than the driver's own children). Also, approval must be given to District employees who may operate any motor vehicle owned, leased, rented, or otherwise obtained using District funds. Specific requirements and restrictions are defined in **Board Regulation 3545.2**. Please read all instructions carefully before signing this request. District employees may not transport students in District vehicles unless they have an approved copy of this form in their possession.

NOTE: SCHOOL ADMINISTRATORS MUST APPROVE THIS REQUEST FORM FOR ALL PERSONS TRANSPORTING STUDENTS FROM THEIR SCHOOLS.

ONLY DISTRICT EMPLOYEES MAY DRIVE DISTRICT-OWNED VEHICLES. ONLY DISTRICT EMPLOYEES AND DISTRICT APPROVED VOLUNTEERS MAY DRIVE DISTRICT LEASED/RENTED VEHICLES.

PRIVATE VEHICLES MAY NOT BE USED BY ANY DRIVER TO TRANSPORT STUDENTS OUT OF THE STATE OF NEVADA OR LAKE TAHOE BASIN EXCEPT TO TRANSPORT THEIR OWN CHILDREN.

Persons submitting this form must allow one (1) week for the transportation department to process the request. Please complete the following information (this form may only be used for one driver).

DRIVER'S NAME: _____ **SCHOOL:** _____

PLEASE ATTACH THE FOLLOWING DOCUMENTS:

1. **FOR EVERYONE:** A copy of your DMV record provided from a state DMV office, printed within the last 30 days.
2. **IF YOU WILL DRIVE A PRIVATELY OWNED VEHICLE:** A copy of your current evidence of auto insurance.

I CERTIFY THE INFORMATION PROVIDED IS CURRENT AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THIS APPROVAL IF GRANTED, WILL EXPIRE ONE YEAR FROM THIS DATE.
FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN A DENIED REQUEST.

SIGNATURE OF DRIVER: _____ **DATE:** _____

ADMINISTRATOR'S CERTIFICATION

PLEASE MARK ONE OR BOTH OF THE FOLLOWING STATEMENTS AS APPROPRIATE:

- I certify this driver is approved, by me, to use a private vehicle to transport students for trips within the State of Nevada.
- I certify this district employee is approved, by me, to transport students in a WCSD vehicle, for trips as needed.

SIGNATURE: _____ **DATE:** _____
ADMINISTRATOR

TRANSPORTATION USE ONLY BELOW THIS LINE

DATE RECEIVED: _____

INSURANCE-OK? _____ DMV RECORD-OK? _____

REQUEST IS APPROVED: _____ DISAPPROVED _____

DATE: _____

TRANSPORTATION DEPARTMENT: _____

**WASHOE COUNTY SCHOOL DISTRICT
FIELD AND ACTIVITY TRIP
PERMISSION/RELEASE FORM**

I hereby acknowledge that I am the lawful parent or legal guardian of _____ (name of student) participating in the _____ (name of school) field/activity trip to _____ (location) on _____ (date). In consideration of my child/ward _____, I hereby expressly relieve, indemnify, save, and hold harmless the Washoe County School District, its Board of Trustees, and all its volunteers, agents or employees thereof from and against any and all liability or claims arising from injury or damage suffered or incurred by said child/ward as a result of the acts, omissions, or conduct of any person other than the reckless or gross negligence of the Washoe County School District while said child/ward is participating in this field trip.

I further agree to assume the responsibility of seeing that my child/ward cooperates and conforms to the fullest extent with the directions and instructions of the individual(s) supervising my child/ward.

I acknowledge that I have reviewed and understand all of the above, and I hereby consent and give permission for my child/ward to participate in this field trip.

PARENT/GUARDIAN

SIGNATURE: _____ DATED: _____

COMPLETE ADDRESS: _____

HOME TELEPHONE: _____ WORK TELEPHONE: _____